

# September 2017 Ohlone College One-Stop Calendar



MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
28	29	30	31	01 <b>Resume Reviews</b> 2 - 3 PM @AJCC - EDD
04 <b>Labor Day Holiday</b> <b>Center Closed</b>	05 <b>Optimize Your Job Search</b> 12 - 1 PM @Ohlone College - Newark Room: 1211 <b>Dynamic Resume Workshop</b> 1 - 2 PM @Ohlone College - Newark Room: 1211	06 <b>Effective Job Search Strategies</b> 12 - 1 PM @ Ohlone College - Newark Room: 1211 <b>Perfecting the Interview</b> 1 - 2 PM @Ohlone College - Newark Room: 1211 <b>How to Choose Your Major</b> 3 - 4 PM @Ohlone College - Fremont Room: 7108 <b>Job Search Strategies</b> 3:30 - 5 PM @ Fremont Library	07 <b>NEW! Student Drop -In</b> 12 - 2 PM @ Ohlone College - Newark Room: 1211	08
11 <b>Optimize Your Job Search</b> 10 - 11 AM @AJCC - EDD	12 <b>Successful Interviews</b> 1:30 - 3 PM @ Union City Library	13	14 <b>NEW! Student Drop -In</b> 12 - 2 PM @ Ohlone College - Newark Room: 1211	15 <b>Resume Reviews</b> 2 - 3 PM @AJCC - EDD
18 <b>Optimize Your Job Search</b> 10 - 11 AM @AJCC - EDD	19 <b>Career Fair Prep Workshop</b> 12 - 1 PM @Ohlone College - Fremont Room 7107 <b>Dynamic Resume Workshop</b> 1 - 2 PM @Ohlone College - Fremont Room: 7107	20 <b>Effective Job Search Strategies</b> 12 - 1 PM @ Ohlone College - Fremont Room: 7108 <b>Perfecting the Interview</b> 1 - 2 PM @Ohlone College - Fremont Room: 7108	21 <b>NEW! Student Drop -In</b> 12 - 2 PM @ Ohlone College - Newark Room: 1211 <b>Career Fair Prep Workshop</b> 12-1 PM @Ohlone College-Newark Room: 1211 <b>Winning Resumes</b> 1:30 - 3 PM @ Newark Library	22 <b>Career Fair Prep Drop-in Session</b> 10 AM - 2 PM @Ohlone College-Newark Room: 1211
25 <b>Perfecting the Interview</b> 10 - 11 AM @AJCC - EDD	26	27 <b>How to Choose Your Major</b> 12 - 1 PM @Ohlone College - Newark Room: NC 1211	28 <b>Fall 2017 Career Fair</b> <b>@ Ohlone College - Newark</b> <b>12:00 PM - 3:30 PM</b>	29 <b>Resume Reviews</b> 2 - 3 PM @AJCC - EDD

**Ohlone College Newark** - 39399 Cherry Street, RM 1211, Newark, CA 94560

**Ohlone College Fremont** - 43600 Mission Blvd, Fremont, CA 94539

**America's Job Center of California (AJCC - EDD)** - 39155 Liberty Street, B200 Fremont, CA 94538

**Newark Library** - 6300 Civic Terrace Ave, Newark, CA 94560

**Fremont Library** - 2400 Stevenson Blvd, Fremont, CA 94538

**Union City Library** - 34007 Alvarado-Niles Rd, Union City, CA 94587

**MISSION:**

To connect people with employment and training opportunities to empower the individual and strengthen the local economy.

**WORKSHOP LOCATIONS**

**Ohlone College Newark**

39399 Cherry Street, [RM 1211](#),  
Newark, CA 94560  
(510) 742-2323 | Main Office  
[www.tricitiesonestop.com](http://www.tricitiesonestop.com)

**Ohlone College Fremont**

43600 Mission Blvd,  
Fremont, CA 94539

**NOTE**

Please arrive 15 minutes early for parking.

You may request a parking permit from the Career Center, if you are not an Ohlone College Student and attending a workshop at the Fremont or Newark Campus.

**America's Job Center of California (AJCC) | EDD**

39155 Liberty Street, B200  
Fremont, CA 94538

**Newark Library**

6300 Civic Terrace Ave,  
Newark, CA 94560

**Fremont Library**

2400 Stevenson Blvd,  
Fremont, CA 94538

**Union City Library**

34007 Alvarado-Niles Rd,  
Union City, CA 94587

**WORKSHOP DESCRIPTIONS**

**Optimize Your Job Search**

Learn key resume, interviewing, and job search tips. Explore the various resources Ohlone College's Tri-Cities One-Stop Career Center has to offer, including employment and training opportunities.

**Dynamic Resumes**

Keep those resumes fresh...an outstanding resume is your ticket to an interview. Learn about current trends and industry specific language for resumes. Build your resume while you learn to optimize your skills and market yourself to employers.

**Perfecting the Interview**

Brush up on existing knowledge and discover proven and effective strategies/techniques to prepare job seekers for the "lifecycle" (Before, During and After) of an interview.

**Effective Job Search Strategies**

Got the job seeker blues? Learn about the "hidden job market", and job search techniques that will increase your chances of finding a job. Guaranteed to get you motivated and active!

**How to Choose Your Major**

Unsure about your major? Ever wonder how your major relates to future careers? Come to this workshop to learn how to navigate the career and major exploration processes, discover career options and specific majors available at Ohlone and beyond, and evaluate career options based on interests, personality, skills, and values!

**Resume Review**

15 minutes resume critique (open to the public). 4 slots available. First come, first served. Non-WIOA clients can join WIOA program for further resume assistance.

**Career Fair Preparation**

Career Fairs are great networking events. Get prepared! Learn strategies and tips to help navigate a career fair successfully.

**Student Drop-In**

15-minute session for a resume/cover letter critique, job search strategies, or for quick questions about career pathways.

**\*NOTE:** If you have a resume, please be sure to bring a copy.